



DONHEAD PREPARATORY SCHOOL

Appointment of  
Part-time Sports Coach



Candidate Information Pack

CURIOSITY • CREATIVITY • COMPASSION

# The Role

Donhead School is embarking on an exciting phase of development as it transitions to co-education from September 2024. We are committed to providing a supportive and inclusive environment where pupils can excel and develop important life skills through sports and physical activities.

## Job Purpose

We are seeking a passionate and dedicated Part-Time Sports Coach to join our team and contribute to our mission. The successful candidate will be responsible for coaching children aged 3-11 years in various sports, ideally with a specialism and experience in netball or hockey.

## Hours

This is a part-time position working afternoons from Monday to Friday during term-time plus additional Inset days set by the school. This will be agreed with the successful candidate in advance and may require some flexibility to include after school clubs.

## Salary

Will be competitive and subject to experience



# Responsibilities

## Coaching and Training

- Design and deliver high-quality coaching sessions for students in line with their age and abilities, focusing on developing their skills.

## Inclusive Sport Development

- Ensure that all students, regardless of their skill level, have the opportunity to participate in sports and experience the benefits of physical activity.

## Competitive Fixtures

- Attend and support students in competitive fixtures and matches, providing guidance, motivation, and tactical advice.

## Safety and Wellbeing

- Prioritise the safety and wellbeing of all students during sports activities, adhering to all relevant health and safety guidelines.

## Teamwork

- Work closely with other coaches, teachers, and staff to create a supportive and collaborative sports programme within the school.

Any other duties, which may, from time to time, be reasonably assigned by the line manager. Where such duties amount to more than a temporary adjustment to the main responsibilities of this job Description, it will be amended accordingly. It will always be subject to periodic amendment whenever circumstances or appraisal processes dictate changes in the post holder's role within the School.

# Person Specification

## Qualifications

The ideal candidate for this position will possess the following qualifications and skills:

- Previous experience coaching children in sports, with a specialism in netball or hockey.
- Relevant coaching certifications and qualifications.
- Strong communication and interpersonal skills, especially when working with children.
- Passion for promoting inclusivity and ensuring that every student can participate in sports.

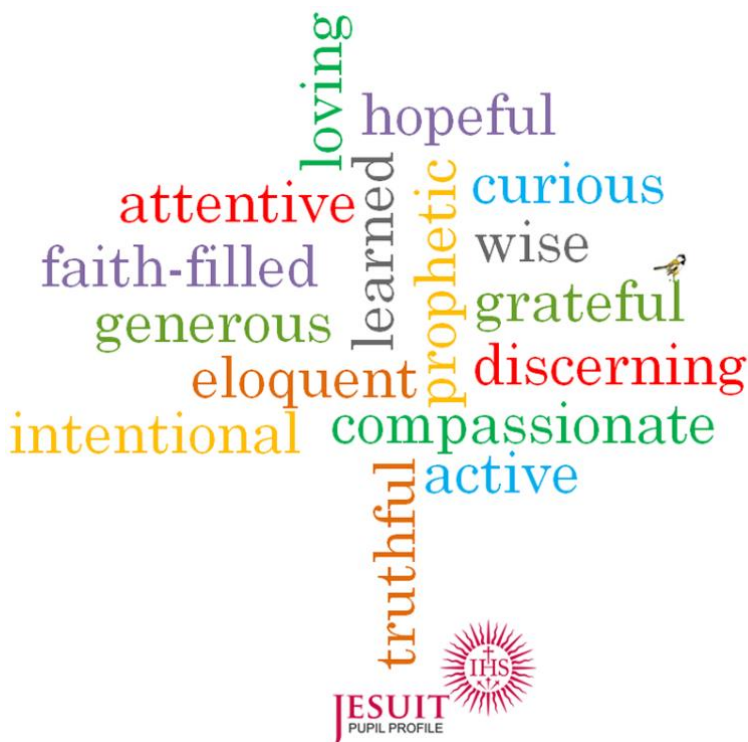


# Our Mission Statement

The aim of Jesuit education is 'improvement in living and learning for the greater glory of God and the common good.' Forming intellectually competent, good, and virtuous young people through education has been the work of Jesuit schools since 1548. It is desired by parents for their children and an enterprise in which all teachers can share.

At Donhead we strive to ensure that the children are growing to be .

- **Grateful** for their own gifts, for the gift of other people, and for the blessings of each day; and **generous** with their gifts, becoming men and women for others.
- **Attentive** to their experience and to their vocation; and **discerning** about the choices they make and the effects of those choices.
- **Compassionate** towards others, near and far, especially the less fortunate; and **loving** by their just actions and forgiving words.
- **Faith-filled** in their beliefs and **hopeful** for the future.
- **Eloquent** and **truthful** in what they say of themselves, the relations between people, and the world.
- **Learned**, finding God in all things; and **wise** in the ways they use their learning for the common good.
- **Curious** about everything; and **active** in their engagement with the world, changing what they can for the better.
- **Intentional** in the way they live and use the resources of the earth, guided by conscience; and **prophetic** in the example they set to others.



# About Us

Donhead is a vibrant, exciting, and fulfilling place in which to work. We have enthusiastic pupils, supportive colleagues, and a full programme of CPD for all members of staff. The school is characterised by a warm, welcoming, and supportive atmosphere, as noted by our recent visit from ISI. New colleagues are supported through an introduction and ongoing training in Jesuit Education.

We offer a variety of benefits, such as:

- Competitive salaries and pay progression
- Free refreshments during term time
- Access to the Global Jesuit Schools' Network and extensive professional development opportunities
- Staff discount of up to 50% on fees for a child attending Donhead
- Free life assurance benefit and personal accident cover
- Generous pension schemes
- Competitive terms and conditions of employment

Donhead is committed to safeguarding and promoting the welfare of children and expects every member of staff to share this commitment.

Any offer of an appointment is subject to satisfactory references, an Enhanced DBS disclosure, verification of identity and qualifications, satisfactory medical fitness, evidence of the right to work in the UK and DfE prohibition checks. Additional overseas checks will be required for candidates who have lived or worked outside the UK.

## How to Apply

All candidates must complete the Donhead Application form and return this by the closing date to Sian Buckley, the Headteacher's EA at [Headteacherpa@donhead.org.uk](mailto:Headteacherpa@donhead.org.uk). Please note that CVs will not be accepted, and early applications are strongly encouraged as we reserve the right to appoint at any stage during the process.

Please visit our website for further details about Donhead and to download our application form.

If you have any questions or would like to visit the school prior to application, please contact Sian Buckley, [Headteacherpa@donhead.org.uk](mailto:Headteacherpa@donhead.org.uk) or by calling 020 8946 7000.

Shortlisted candidates will be contacted by phone or email to invited for interview.

All candidates are requested to bring proof of photo I.D., evidence of their right to work in the UK and original copies of qualifications to their interview.

Deadline for applications is Friday 17<sup>th</sup> November 2023 at 10am.

Interviews will take place on Wednesday 22<sup>nd</sup> November 2023.